Charter Point Surveillance Camera Privacy Policy

In order to balance the security and privacy interests of all residents and property owners of Charter Point, the Board of Directors and any other volunteers or contractors working at the direction of Charter Point Community Association will adhere to the following policies & procedures for the handling of surveillance camera footage.

General Provisions:

- Cameras are intended to provide general surveillance only and do not constitute "security" provided by the Association.
- Audio recording will be disabled for all cameras.
- Facial Recognition features will not be used.
- Cameras will only be installed in the public right of way historically maintained by Charter Point
- Cameras will be aimed in such a way as to limit the inclusion of private property in the images captured.
    - "Privacy Blackout" layers will be used to obscure any private areas such as garages or windows that cannot be removed from a camera's image through camera aiming.
- The Association will make an effort to ensure recorded footage and other data is stored and processed in such ways that prevent unauthorized access or access for any commercial use. Storage and processing will be limited to local storage and private/secure cloud backup only.

Retention and Access:

- Recorded footage or other data do not constitute an official record of the Association and will not be made available for inspection to all association members.
- Recorded footage or other recorded data will not be provided directly to residents.
- Recorded footage or other recorded data will be provided to 3rd parties in the following situations:
    - To Law Enforcement Officers or Agencies in connection with an investigation
    - Upon court order, warrant, or subpoena
    - For other legitimate functions of the Association
- The scope of recorded footage or other recorded data provided to 3rd parties in accordance with this policy will be limited only that scope which is necessary to comply with a court order or to satisfy the requirements of an investigation.

- Live “streaming” access will not be provided to any 3rd parties on a continuous basis unless compelled by warrant or court order.
- Access to recorded footage or other recorded data will be limited to the Security Chair, President, and individual(s) responsible for maintaining the system.
- Residents who are victims of a crime where surveillance footage may be helpful to investigators should direct Law Enforcement to contact: president@charterpoint.org AND security@charterpoint.org to request footage or other recorded data. Emergency requests should be made by phone or in person to the security chair or president.